

Long Island High School Psychology Fair

Invoice – Due Monday, December 18, 2017

(Liaison submits to district for payment)

School: _____

Number of Participants (not projects) = ____ x \$35 = _____

This form and a single check for the total amount of money listed **must be received no later than Monday, December 18, 2017**. If necessary, the liaison can submit a personal check AND a Purchase Order while awaiting district payment. Such checks will be held up to one additional month (until January 18, 2018) and then will be cashed if district payment has not been received.

Checks should be made out to the RHS Activities Fund – Psychology Fair.

Checks and Invoices should be mailed to:

Psychology Fair
c/o ALLYSON WESELEY
Roslyn High School
475 Round Hill Road
Roslyn High School
Roslyn Heights, NY 11577

Failure to remit payment may result in the forfeit of the school's eligibility to participate in the fair next year.